

DOCUMENT N° 1

REPUBLIQUE DU CAMEROUN

PAIX – TRAVAIL – PATRIE

**MINISTERE DE LA DECENTRALIZATION
ET DU DEVELOPPEMENT LOCALE**

REGION DU NORD- OUEST

DEPARTEMENT DE LA MENCHUM

**SERVICE DE PASSATION DES MARCHES
COMMISSION DE PASSATION DES
MARCHES DE LA COMMUNE DE WUM**

REPUBLIC OF CAMEROON

PEACE – WORK – FATHERLAND

**MINISTRY OF DECENTRALIZATION
AND LOCAL DEVELOPMENT**

NORTH WEST REGION

MENCHUM DIVISION

**SERVICE OF CONTRACTS AWARD
WUM COUNCIL TENDERS BOARD**

TENDER NOTICE

OPEN NATIONAL INVITATION TO TENDER

**NO 14/ONIT/MINDDEVEL/WC/WCITB/2023 OF 14/4/2023 FOR THE CONSTRUCTION OF A
BRIDGE OVER RIVER KEBWEN TO WAJUNG VILLAGE IN WUM SUB DIVISION,
MENCHUM DIVISION NORTH WEST REGION.**

1) SUBJECT OF THE INVITATION TO TENDER:

Within the frame-work of the 2023 FOND ROUTIER, the Contracting Authority (The Lord Mayor Wum council), hereby representing the State of Cameroon, launches an Open National Invitation to tender for the Construction of a Bridge over River Kebwen to Wajung village in Wum Sub Division, Menchum Division North West Region.

2) CONSISTENCY/NATURE OF SERVICE:

The works subject of this invitation to tender shall require the Construction of a Bridge over River Kebwen to Wajung village in Wum Sub Division, Menchum Division North West Region. The works and service required are found in the detail description mentioned in the respective bills of quantities and cost estimates.

3) EXECUTION DEADLINE:

The maximum execution deadline provided for by the Project Owner for the execution of the works subject of this tender shall be **ninety (90) calendar days** with effect from date of notification of the Service Order to start execution.

4) ALLOTMENT:

The works subject of this invitation to tender shall be in one lot defined with specifications as in the table below: -

Lot	Works	Locality
1	For the Construction of a Bridge Over River Kebwen to Wajung village in Wum Sub Division, Menchum Division North West Region.	in Wum Sub Division, Menchum Division.

5) COST ESTIMATE:

The estimated cost of the operations (tasks) following feasibility studies stands as specified in the table below: -

Lot	Works	Locality	Estimated Cost
1	For the Construction of a Bridge Over River Kebwen to Wajung village in Wum Sub Division, Menchum Division North West Region.	in Wum Sub Division, Menchum Division.	40 000 000 FCFA

6) PARTICIPATION AND ORIGIN:

Participation in this invitation to tender is open to all registered and qualified companies or groups of companies based in the Republic of Cameroon with the required technical and professional expertise in the domain of construction accompanied by the necessary financial capability.

7) FINANCING:

Works which form the subject of this invitation to tender shall be financed as per the programmed budget head of the **2023 FOND ROUTIER** of the Republic of Cameroon as specified in the table below: -

Lot	Ministry	Project Owner	Works	Vote of charge	Expenditure authorization N°
1	Public Works	Mayor Wum Council	The Construction of a Bridge Over River Kebwen to Wajung village in Wum Sub Division, Menchum Division North West Region.		

8) BID BONDS (PROVISIONAL GUARANTEE):

Each bidder shall enclose in his administrative documents a bid bond issued directly in the bidder's name by a first rate bank approved by the Ministry in charge of Finance and that shall respect the model in this tender file featuring on the list in document 12 of the tender file and valid for ninety (90) days beyond the original date of the validity of the offers.

Lot	Works	Locality	Estimated Cost	Bid Bond	Tender Fee
1	For the Construction of a Bridge over River Kebwen to Wajung village in Wum Sub Division, Menchum Division.	Wum in Wum Sub Division, Menchum Division, North West Region	40 000 000 FCFA	800 000 FCFA	80 000 FCFA

9) CONSULTATION OF TENDER FILE:

The Tender documents may be consulted immediately after publication of this invitation to tender from the Services of the Contracting Authority (*Service in charge of the contracts award*) during working hours at the Wum council premises.

10) ACQUISITION OF TENDER FILE:

The Tender documents shall be obtained immediately after publication of this invitation to tender from the Services of the Contracting Authority during working hours at the **Wum council Premises**. The document shall be obtained upon presentation of a Treasury receipt showing the payment of a non-refundable sum of **eighty thousand (80 000) francs CFA from Wum Council Treasury**.

11) SUBMISSION OF BIDS (OFFERS):

Each bid written in English or French shall be signed by the bidder or by a duly authorized Representative and presented in **seven (7) copies** that is **one (01) original and six (06) copies** labelled as such. These shall be submitted in one sealed external envelope containing three (3) envelopes, that is, **Envelope A: Administrative Documents, Envelope B: Technical documents and Envelope C: Financial documents**. It shall reach the **Wum council in the service in charge of contract award** not later than **9/5/22**. At **10 am** local time. The sealed external envelope shall be free of all identification marks; with which it shall be rejected.

The sealed external envelope addressed to the Contracting Authority shall bear the following inscriptions:

INTERNATIONAL INVITATION TO TENDER
UNDER EMERGENCY CONDITIONS
NO. 1/2023/ONIT/MINDDEVEL/WC/WCITB/2023 OF 2023 FOR THE CONSTRUCTION OF A BRIDGE
OVER RIVER KEBWEN TO WAJUNG VILLAGE IN WUM SUB DIVISION, MENCHUM DIVISION
NORTH WEST REGION.

Under risk of being rejected, administrative documents must be produced in originals or true copies certified by the issuing services of the required administrative documents (Examples: Taxation Officials, Bank Officials, etc.) or by Administrative Authorities as the case may be (Example: SDO, DO etc) and must imperatively be produced in accordance with the Special Tender Regulations. They must obligatorily not be older than three (03) months or must not be produced after the submission of the tender file. Double certification shall not be accepted. Any bid that shall not be in conformity with the prescriptions of this notice and tender file shall be declared null and void, especially bids containing a bid bond not issued directly in the bidder's name by a first rate bank approved by the Ministry in charge of Finance.

The bid bond which shall only be released by the Contracting Authority shall be released for unsuccessful bidders not later than **thirty (30) days** after the period of bid validity. For the successful bidder to whom the contract will be awarded, the bid bond shall be returned to the contractor by the Contracting Authority once the final bond has been provided.

Bidders shall remain committed to their offers for a period of **ninety (90) days** from the last date for the submission of tenders, that is, the tenders shall be valid for **90 (ninety) days** with effect from their submission deadline.

NB: The contractor shall, present the originals of the respective certified documents for strict verification of their authenticity during site installation.

13) OPENING OF BIDS (OFFERS):

Bids shall be opened by the **Wum council Tenders Board** in a single phase on the **9/5/23** at **11 am** local time in the conference hall of the **Wum council premises**. Only bidders or their authorized representatives having a perfect knowledge of the file may attend the bid opening session. Note should be taken that in case of any ambiguities or differences during opening, only the original shall be considered authentic, that is, any bid which shall not comply with the requirements of the tender file shall be **REJECTED**.

14) EVALUATION CRITERIA:

Tender conformity shall be evaluated as per the following:

A) Eliminary Criteria.

- Offers (bids) submitted after the deadline or time limit;
- Bids submitted in unsealed external envelopes.
- External envelopes with identification marks or inscriptions.
- False declaration or forged documents;
- Absence of bid bond (certified cheque or bank cheque or bank guarantee or legal mortgage) or any of these documents not issued directly in bidder's name by a first rate bank approved by the Ministry in charge of Finance.

NB: Bid bond for a group of enterprises must bear the name of mandated enterprise with the names of the other enterprises mentioned as well

- Execution period longer than prescribed in the Tender file
- Technical evaluation mark less than **75%** (non-respect of 75% of the essential criteria);
- Absence of quantified unit price (omission of a unit price in the financial bid).

B) Essential Criteria They are primordial or key modalities in the judgment of the technical and financial capacity of candidates to execute the tasks forming the subject of the invitation to tender. They were determined in relation to the nature and content of the tasks to be executed. Hence in the evaluation of: -

... shall be the binary method (YES or NO) based on the following distribution of points:

CRITERIA	POINTS
GENERAL PRESENTATION OF THE BIDS	6
EXPERIENCE OF THE COMPANY	9
QUALITY OF PERSONNEL AND MANAGEMENT OF THE COMPANY	9
TECHNICAL EQUIPMENT	5
METHODOLOGY FOR THE EXECUTION OF WORKS	11
TOTAL	40

NB:

- Any Bid that shall not obtain 75% evaluation in the technical documents shall simply be rejected.
- Details of these main qualification criteria are specified in the evaluation grid found in the Special Tender Regulations (RPAO).
- (ii) Financial Offer, it shall consist of going through the bill of quantities in reference to the unit price schedule and the sub detail of unit prices.

15) VALIDITY OF OFFERS:

Bidders shall remain committed to their offers for ninety (90) days from the deadline set for the submission of tenders (offers).

16) AWARD OF THE CONTRACT:

The contract shall be awarded to the lowest bidder who must have fulfilled the administrative, technical and financial requirements.

17) COMPLEMENTARY INFORMATION:

Additional information may be obtained during working hours from the Service for the Contracts Award at Wum council.

18) AMENDMENT TO THE INVITATION TO TENDER:

The Contracting Authority may at any time, amend this Invitation to Tender. He shall publish the amendments and communicate same to companies that bought the tenders file. Delays caused by such amendments shall also be considered in the period given to bidders to submit their bids.

Wum, the 14/09/2023

<p>Copies:</p> <ul style="list-style-type: none">- CHAIRMAN, Wum council Internal Tenders Board- Divisional Delegation of Public contracts- Wum- ARMP Bamenda (for publication and filing)- Wum council Service for the award of Contracts (for filing)- CRTV/ Wum Radio House(s), to facilitate publicity- BILL BOARDS- CHRONO	<p>THE LORD MAYOR WUM COUNCIL (CONTRACTING AUTHORITY) THE LORD MAYOR WUM COUNCIL</p>  <p><i>Signature</i></p>
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